

You are a hands-on project manager with a passion to make things happen and interested to explore captivating cultural and societal topics? Then you might be the right candidate to join our team as

PROJECT IMPLEMENTATION MANAGER (50%-100% FTE) FREELANCE BASIS

for a term of 12-18 months based in Riyadh, Saudi Arabia.

WHO WE ARE

Behavia is a leading behavioral science consultancy. Operating in Europe and Saudi Arabia, we apply behavioral insights to help solve pressing societal and organizational challenges. In close cooperation with our clients, we conduct field, online, and survey experiments to learn which solutions work best under controlled conditions. Our growing and motivated team is passionate about translating insights from research into practice and thereby making a meaningful impact.

YOUR ROLE & RESPONSIBILITIES

As Project Implementation Manager you will work very closely with Behavia's directors on selected projects for public sector clients in Saudi Arabia. Your specific responsibilities and tasks will include:

- Managing, organizing, and implementing Behavia's field and online behavioral science projects
- Coordinating all processes and logistics pertaining to Behavia's behavioral science projects
- Aligning with cross-functional teams to deliver behavioral science projects on time and within scope
- Liaising with multiple client's departments and vendors to implement Behavia's behavioral science projects
- Communicating project updates and findings to clients through compelling reports and presentations
- Developing and maintaining detailed project plans, ensuring all milestones and deliverables are met
- Monitoring project progress, identifying potential risks, and proactively implementing mitigation strategies
- Fostering strong relationships with clients, understanding their needs and ensuring their satisfaction

You will work partly at the clients' premises in Riyadh, partly in the field during implementation periods, and partly remotely. Occasional travelling within the Kingdom of Saudi Arabia might be required.

YOUR PROFILE

We are looking for a Project Implementation Manager on a freelance basis with the ability to implement projects located at the crossroads between science and policy and a genuine interest in behavioral science. As a Project Implementation Manager at Behavia, you will play a pivotal role in coordinating and overseeing the execution of our behavioral science projects. Suitable candidates should:

- Have proven experience in project management and implementation, preferably in a consultancy, event management, or market research environment
- Have substantial experience in leading complex projects with multiple workstreams
- Have exceptional organizational and multitasking abilities, with a keen attention to detail

- Have experience in leading meetings and building strong stakeholder relationships (both in-person and remotely)
- Have strong interest in behavioral sciences and a passion for exploring cultural and societal topics
- Have strong proficiency in PowerPoint and Excel
- Be able to work remotely in an international team
- Be a native Arabic speaker
- Be fluent in English
- Live in Riyadh (Saudi national or resident)

The position can be part-time (50%-100%) and will be organized within a freelance agreement with Behavia Germany.

We look forward to receiving your application including a short letter of motivation and your CV. Please also state your earliest starting date and your salary expectations. The position is open until filled.

CONTACT

Dr. Anja Reitemeyer, Director

E-Mail anja.reitemeyer@behavia.de